**MINUTES**

**Myerscough & Bilsborrow Parish Council**

**Clerk: Laura Bolton**

**Chairman: Cllr Bill Collinson**

**Vice Chairman: Cllr Dan Bolton**

**Email:** [**clerk@myerscoughandbilsborrow-pc.org.uk**](mailto:clerk@myerscoughandbilsborrow-pc.org.uk) **Tel: 07803631556/01995640833**

**Thursday 22nd June 2023 at 7pm Bilsborrow Church**

**Present**

Cllr Collinson (Chairman), Cllr Barker, Cllr Pye, Cllr Willacy, Cllr Robinson, Laura Bolton (Clerk)

**Apologies**

Cllr Allan, Cllr Bolton

**In Attendance**

No members of the public in attendance

**129.23 Minutes**

The minutes of the previous meeting (Thursday 25th May 2023) were checked and signed as a true and correct record of the Parish Council meeting held on the 25th May 2023. Proposed and signed by Cllr Collinson. Seconded by Cllr Willacy.

* 1. **Declarations of prejudicial interest in any of the agenda item interests and dispensations**

No declarations of personal or prejudicial interest in any of the agenda items were made.

* 1. **Annual Internal Auditors Report for 2022/2023**

The clerk presented the report prepared by the Internal Auditor Mr Cliff Sharp, the auditor had given a comprehensive and complimentary report. It was reported that the council were not always made aware of payments by way of the minutes, this was from a previous clerk and has now been rectified. The auditor concluded that ‘financial matters have once again proved to be very sound in deed, obviously managed very well by the Chairman, the Clerk (s) and the team mas a whole.’

The council resolved to accept the findings of the Auditor and the clerk will write to Mr Sharp to thank him for completing the Audit for the 20th year running.

The paperwork was signed and dated by the Chairman, Cllr Bill Collinson.

* 1. **Discussion and resolution of the annual Governance Statement for 2022/2023**

The council discussed and resolved to complete and for the Clerk/RFO and Chairman to sign off all the relevant documents and to submit the certificate of exemption to PKF Littlejohn. Clerk to action before the deadline on 30th June 2023.

**133.23** **Bilsborrow Recreation field – discuss CCTV and alternative options to increase security.**

Andy Peck from Cockerham Football Club have been in touch as they are having issues with people breaking into their containers located at Bilsborrow recreational field. They currently rent the field from Myerscough and Bilsborrow Parish Council and look after and maintain it very well. Cllr Collinson concerned that if this continues, they may decide to find an alternative ground. Cllr Collinson has met with Neil Blackburn who specialises in CCTV to see if this would be an option. It would need a power supply and a hub. Neil Blackburn is discussing with Dave Swift who lives adjacent to the containers to see whether it would be a possibility to connect to his. Neil has quoted between £300 - £500, Cllr Collinson wanted Cllrs opinion on this. Cllr Willacy agreed that it was a good idea and was happy to second this. Cllr Robinson asked if there would be any alternatives, Cllr Collinson has discussed anti vandal paint but Andy Peck did not want this on his containers. Cllr Pye asked if there would be any ongoing costs, maintenance etc, is there a guarantee?. Cllr Collinson will find out from Neil Blackburn once a decision has been made by Dave Swift. If the answer is no then we will look for an alternative solution. Cllr Collinson will send an email to Councillors once he has further information.

**134.23 Finance**

Clerk put forward two invoices from Nurture landscapes for grass cutting in May and June. The following payments were approved by the council following scrutiny and signing:

* Cheque 200284 Nurture Landscapes Ltd – Grass cutting May 23 - £490.78
* Cheque 200285 Nurture Landscapes Ltd – Grass cutting June 23 - £490.78

DATE OF NEXT MEETING 27th JULY 2023